



2015 Conservation Treatment Grant Program Narrative Project Description

Please fill in the questions below to describe your project. We will no longer accept handwritten applications or duplicates of this form. More space has been provided for each question than is required. Except for the required CAP and MAP assessments (as applicable), please do not attach any additional sheets to answer the questions.

1. What object(s) are to be treated? (60 words max.)

2. Describe your collections, generally. (250 words max.)

3. What is the object's aesthetic, cultural or historical significance?

Does the object have any significant connection to New York State heritage? (250 words max.)

4. How does the object proposed for conservation treatment relate to your organizational mission?
(300 words max.)

5. What is the date of your most recent collections management policy or written conservation plan?
(60 words max.)

6. What is the (brief) history of your institution's conservation activities? (300 words max.)

7. Have reports from Conservation Assessment Program (CAP), Museum Assessment Program (MAP or MAPII), or other conservation surveys of your collections recommended or prioritized treatment of the object(s) proposed for conservation in this application? If yes, please indicate who conducted the assessment. (250 words max.)

8. Have recommendations from those reports been implemented, or why have they not yet been implemented? Please attach those pages of survey or consultant's reports relevant to the object(s) proposed for conservation treatment. (250 words max.)

9. What is the urgency for treatment at this time? (250 words max.)

10. How will the object be interpreted, exhibited, and/or made publicly accessible during or after the treatment? Long range, how will the public benefit from this project? (300 words max.)

11. Describe the physical environment in which the treated object(s) will be housed or exhibited (250 words max.)

12. What provisions already exist, or are planned, for preservation-minded storage and/or exhibition of the treated object(s)? (300 words max.)

13. What provisions will you make for the proper handling of object(s) to be treated? (300 words max.)

14. What training has your curatorial, volunteer and/ or maintenance staff received in conservation principles for care & handling of collections? (300 words max.)

Note: Requests for treatment of outdoor sculpture must include the description of an on-going maintenance program already in existence, or one to be implemented, at your institution. An engineer's report may be required for some sculptures.