



Armour-Stiner (Octagon) House

Position: Docent

Location: Irvington-on-Hudson, New York

Details: \$ 15/hour

The Armour-Stiner (Octagon) House, one of less than 1,000 National Historic Landmarks when listed, is hiring two docents. Docents are expected to engage with the visitors, lead the guided tours of the property and manage the operations of the museum on tour days. Applicants must have the ability to interact with visitors, answer questions, and work with the other tour docent.

The position combines tour and admissions duties on Saturday & Sundays beginning Sunday February 10th. The docents will be required to attend a short training session to prepare for the position.

The work day includes four, one hour tours on Saturdays & Sundays with 30 minute breaks in between each tour. A typical tour day schedule is included at the bottom of the description. The tour will be managed by two docents. One docent will lead the tour while the second docent will stay at the back of the tour (docents may alternate positions after each tour). The tour will take place indoors in the winter months and will require walking up and down five staircases in between floors.

Schedule

9:30am-10:00am: Docent arrival*

10:00am-11:00am: Tour 1

11:00-11:30am: Break

11:30am-12:30pm: Tour 2

12:30pm-1:00pm: Break

1:00pm-2:00pm: Tour 3

2:00pm-2:30pm: Break

2:30pm-3:30pm: Tour 4

3:30pm-4:00pm: Docent to close and secure house.

*Docent expected to arrive thirty minutes prior to the first tour to prepare the house, collect admissions and greet guests. The house is a 45 minute train ride from Grand Central to the Ardsley-on-Hudson train station. The house is fifteen minute walk from the Ardsley-on-Hudson train station or docents may park on the property.

Additional information is available online at the Armour-Stiner (Octagon) House website.

<https://www.armourstiner.com/>

If you are interested please send your resume and a brief introduction describing your background to Joseph Pell Lombardi at the following email: Lombardi55@aol.com.